

Toowoomba Carnival of Flowers 2019 Volunteer Position Descriptions

If you love Toowoomba and everything the Carnival of Flowers offers our city, volunteer with us over the ten days! This year the Toowoomba Carnival of Flowers is seeking skilled volunteers to help with a range of events. You will be required to volunteer for a minimum of 6 hours and we would encourage people to commit to multiple shifts over the ten days. Volunteers must be available for an interview before they are accepted into this year's volunteer program. Volunteer your time for one day or for many different experiences over Carnival! Please be advised that all requested jobs may not be available.

TCOF would not be the event that it is today without the dedication and support of our amazing volunteers. We thank you in advance for your smiles, enthusiasm, commitment and reliability!

Visitor Assistance

Info Hub/Visitor Information Thursday 19th – Sunday 29th September

Are you keen to share your love of Toowoomba and help welcome visitors to our region? Become an info guru stationed in the TCOF information hubs at Queens Park, Laurel Bank Park and Picnic Point to provide visitors with brochures, maps and local knowledge. You will become a vital team member working with Toowoomba Regional Council staff to assist visitors and locals alike discover all there is to Toowoomba Carnival of Flowers.

Shift times:

- 4 hour shift- various times
- Morning shift 8:30am-12:30pm or 9am-1pm
- Afternoon shift 12:30pm-4:30pm or 1pm-5pm

Volunteers Needed:

- 40+ people

Uniform:

- Carnival t-shirt (provided)
- Enclosed comfortable shoes (runners)
- Comfortable shorts/long pants
- Apply sunscreen (provided)

This role would suit: someone with great customer service skills, local knowledge and cash handling skills. Must love Toowoomba, be approachable and friendly and love talking to visitors.

Bus Tour Guides Friday 20th - Sunday 29th September

If you love plants and are a Toowoomba local, you can join arranged tours to share your knowledge with groups around Toowoomba and the gardens. You will join tour groups coming to Toowoomba driving around different parts of the city and taking in all Toowoomba has to offer. Full training will be provided from our Tour packaging specialist. Shift times are 2-4 hours. If you apply for this role, your application and details will be forwarded to the tour packaging specialist for further discussion.

Shift times:

- 2-4 hour shift- various times

Volunteers Needed:

- 4-6 people

Uniform:

- Carnival t-shirt (provided)
- Carnival hat (provided)
- Enclosed comfortable shoes (runners)
- Comfortable shorts/long pants
- Apply sunscreen (provided)

This role would suit: someone with great public speaking skills and local knowledge. Must love Toowoomba, be approachable and friendly and skilled in talking to large groups of people.



Parade Preparation Volunteers August & September- various dates

You will be available for various roles helping with the Grand Central Floral Parade including helping community groups decorate floats and costumes, making paper flowers during workshops and adding potted colour to floats. Times for these shifts are various depending on when help is needed leading up to the Grand Central Floral Parade.

Shift times:

- 4 hour shift- various times

Volunteers Needed:

- 20-30 people

Uniform:

- Carnival t-shirt (provided)
- Carnival hat (provided)
- Enclosed comfortable shoes (runners)
- Comfortable shorts/long pants
- Apply sunscreen (provided)

This role would suit: someone community-minded with a flair for the creative and not afraid to get their hands dirty.

Parade Information Officer Saturday 21st September

You will begin by handing out chalk to the crowd prior to the floral parade. You will be paired off with another volunteer & given a section to hand out these items. Return to refill your stock once it has run low. You will also be available to answer any questions visitors may have and be a representative for our city. Once all items have been handed out, you will make your way to the end of the Parade at the bottom of Queens Park to mind the TRC float and run a small flower market. Collect gold coin donations from those wishing to purchase the pots of flowers that decorated the TRC float.

Shift times:

- 1pm-5:30pm (finish time may alter)

Volunteers Needed:

- 14-20 people

Uniform:

- Carnival t-shirt (provided)
- Carnival hat (provided)
- Enclosed comfortable shoes (runners)
- Comfortable solid black coloured shorts/long pants
- Apply sunscreen (provided)

This role would suit: someone active who likes getting out and about. Must be friendly and approachable and comfortable doing cash sales.

Parade Seating Officer Saturday 21st September

You will be allocated a few bus groups and a section of Coach Group Parade Seating to look after. Meet and greet your group at Kwong Sang Walk as they come from the bus parking and guide them to their seating. Once your group is seated you will be free to assist with any general questions from groups and the general public. Please advise all members of the general public, this is private seating only for pre-booked coach companies.

Shift times:

- 1pm-4:30pm (finish time may alter depending on length of parade)

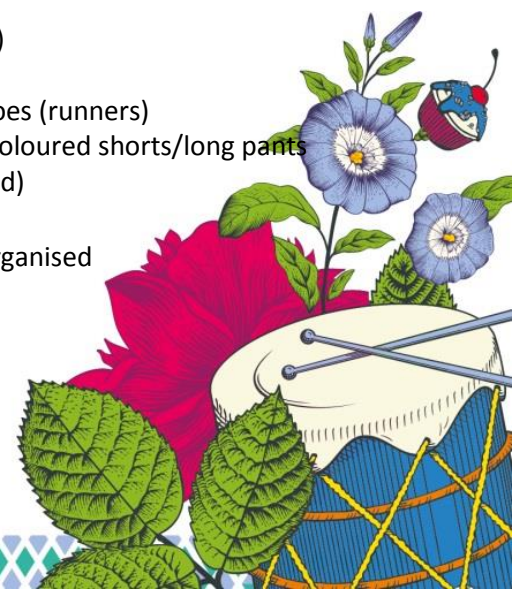
Volunteers Needed:

- 6 people

Uniform:

- Carnival t-shirt (provided)
- Carnival hat (provided)
- Enclosed comfortable shoes (runners)
- Comfortable solid black coloured shorts/long pants
- Apply sunscreen (provided)

This role would suit: someone friendly, welcoming and tourism-minded. Must be organised and good at problem-solving for any seating issues that arise.



Festival

Festival Helpers Friday 20th Saturday 21st & Sunday 22nd September

Various roles helping at Heritage Bank Festival of Food & Wine including scanning entry tickets, wrist-banding exiting patrons, flower crown making and preparation and answering patron enquiries. Please note, shifts are broken up throughout the day so you won't ever be rostered on for a full day. Feel free to do a shift every day!

Shift times (Flower Crown making):

- Ongoing from 8am-6pm

Shift times (Other roles):

- Ongoing from 9:30am-9:30pm

Volunteers Needed:

- 15-30 people

Uniform:

- Carnival t-shirt (provided)
- Enclosed comfortable shoes (runners)
- Comfortable solid black coloured shorts/long pants
- Apply sunscreen (provided)

This role would suit: someone friendly and welcoming with attention to detail. Must be comfortable dealing with large crowds of people.

Plant Market Helpers Monday 23rd or Tuesday 24th September (TBC)

Helping sell potted colour to the public and helping collect trays of potted colour across the Food & Wine site. This role may require some physical work, lifting and carrying. There may also be other odd jobs around the festival site that will require some help. Lifting and carrying items may form part of this role.

Shift times:

- 9am to 12pm (start and finish time may alter)

Volunteers Needed:

- 3-5 people

Uniform:

- Carnival t-shirt (provided)
- Carnival hat (provided)
- Enclosed comfortable shoes (runners)
- Comfortable shorts/long pants
- Hand gloves (provided)
- Apply sunscreen (provided)

This role would suit: someone active, willing to get their hands dirty, and comfortable with cash sales.

Night Garden Volunteers Thursday 26th – Saturday 28th September

Volunteers will be on hand to scan tickets for people entering our night garden! They will also be required to mind displays and keep the night garden looking tidy for visitors. All shifts will be in the evening.

Shift times:

- 5:45pm-8:30pm

Volunteers Needed:

- 10-20 people

Uniform:

- Carnival t-shirt (provided)
- Enclosed comfortable shoes (runners)
- Comfortable shorts/long pants

This role would suit: someone friendly and welcoming with attention to detail. Must be comfortable dealing with crowds of people.

